

EXECUTIVE COMMITTEE MEETING May 3, 2023 — MINUTES

Committee Members

Present

Mary Durham, Council Chair
Gladys Cortez
Eric Shahid
Lora Taylor
Kim Torres

Guests Present

Brynn Briggs
Cordelia Daigle
Jonathan Jardine
Christine Reyes
Kami Shahid

Staff Present

Beth Stalvey, Executive Director
Kai Brewer
Carsyn Collins
Scott Daigle
Lauren Gerken
Sabrina Gonzalez
Crystal Goodwin
Genessee Klemm
Linda Logan
Evan Marczynski
Sylvia Medina
Richard Rendon
Mary Rochford
Melanie Teague
Brianna TenBrink
Rey Valldejuli
Koren Vogel

Council Members Present

Bill Coorsh
Maverick Crawford
Andrew Crim

Regional Coordinators

Present

Erin Fogarty
Morgan Foster
Rosa Guel
Canen Melton
Skyler Mueller
Alexandra Venegas

Call to Order

The Executive Committee of the Texas Council for Developmental Disabilities convened on Wednesday, May 3, 2023, at the Drury Plaza San Antonio North, 823 North Loop 1604 East, San Antonio, TX 782321 as well as virtually using the Zoom platform. Council Chair Mary Durham called the meeting to order at 2:05 p.m. A quorum was present.

1. Introductions

Committee members, staff and guests were introduced.

2. Public Comments

No public comments were offered to the Committee.

3. Consideration of Minutes

The minutes were reviewed, and no additions or corrections were noted.

MOTION: To approve the minutes of the February 8, 2023, Executive Committee meeting as presented.

MADE BY: Lora Taylor

SECOND: Gladys Cortez

The motion **passed** unanimously. (May 2023 Meeting Materials, Tab 1)

4. **TCDD Quarterly Financial Report**

TCDD Finance and Grants Director Rey Valldejuli reviewed the Summary of Funds for FY 2021 – FY 2023 as well as projections for FY 2024 – 2026. Valldejuli reviewed the operating expenses and total grant expenses showing amounts obligated for each year as well as funds available for new grant projects. He also reported the stipend expenditures and individual expenses from current grantees.

5. **Continuation Grant Awards**

Chair Durham read a statement regarding Conflict of Interest prior to the consideration of funding for grant projects, reminding members, staff, and guests to excuse themselves from the conversation if a conflict of interest exists.

TCDD Grants Coordinator Melanie Teague presented the executive summary for the TCDD Policy Fellow project at the Coalition of Texans with Disabilities.

MOTION: To approve up to \$77,500 in continuation grant funding to the Coalition of Texans with Disabilities for the second and final year of a TCDD Policy Fellow project.

MADE BY: Lora Taylor

SECOND: Gladys Cortez

The motion **passed** unanimously. (May 2023 Meeting Materials, Tab 3)

Grants Coordinator Sylvia Medina presented the executive summary for the TCDD Policy Fellow project at the Epilepsy Foundation of Central and South Texas.

MOTION: To approve up to \$77,500 in continuation grant funding second and final year of a TCDD Policy Fellow project.

MADE BY: Kim Torres

SECOND: Eric Shahid

The motion **passed** unanimously. (May 2023 Meeting Materials, Tab 3)

Grants Coordinator Richard Rendon presented the executive summary for the TCDD Policy Fellow project at NAMI Texas.

MOTION: To approve up to \$69,337 in continuation grant funding to NAMI Texas for the second and final year of a TCDD Policy Fellow project.

MADE BY: Lora Taylor

SECOND: Gladys Cortez

The motion **passed** unanimously. (May 2023 Meeting Materials, Tab 3)

Teague presented the executive summary for the New Initiative project entitled Early Childhood Intervention – Help Me Grow from Paso del Norte Children’s Development Center.

MOTION: To approve up to \$100,000 in continuation grant funding to Paso del Norte Children’s Development Center for the second year of a four-year New Initiative project.

MADE BY: Kim Torres

SECOND: Gladys Cortez

The motion **passed** unanimously. (May 2023 Meeting Materials, Tab 3)

Medina presented the executive summary for the New Initiative project entitled Trauma Informed Care for Transition Age Youth with IDD from the Meadows Mental Health Policy Institute for Texas.

MOTION: To approve up to \$93,455 in continuation grant funding to the Meadows Mental Health Policy Institute for Texas for the second year of a four-New Initiative project.

MADE BY: Gladys Cortez

SECOND: Lora Taylor

The motion **passed** unanimously. (May 2023 Meeting Materials, Tab 3)

Medina presented the executive summary for the New Initiative project entitled Inclusive Post-Secondary Education (IPSE) from Texas State University.

MOTION: To approve up to \$100,000 in continuation grant funding to the Texas State University for the second year of a four-year New Initiative project.

MADE BY: Kim Torres

SECOND: Eric Shahid

The motion **passed** unanimously. (May 2023 Meeting Materials, Tab 3)

Rendon presented the executive summary for the for the New Initiative project entitled Project AIMS Independent Money Skills from the Texas Tech University.

MOTION: To approve up to \$99,994 in continuation grant funding to Texas Tech University for the second year of a four-year New Initiative project.

MADE BY: Gladys Cortez

SECOND: Kim Torres

The motion **passed** unanimously. (May 2023 Meeting Materials, Tab 3)

Teague presented the executive summary for the Sexual Assault Response and Prevention project from the University of Massachusetts Medical School.

MOTION: To approve up to \$149,745 in continuation grant funding to the University of Massachusetts Medical School for the fourth year of a five-year Sexual Assault Response and Prevention project.

MADE BY: Kim Torres

SECOND: Eric Shahid

The motion **passed** unanimously. (May 2023 Meeting Materials, Tab 3)

Rendon presented the executive summary for the Advanced Leadership Training for Professionals project from Texas Tech University.

MOTION: To approve up to \$150,000 in continuation grant funding to Texas Tech University for the fifth and final year of an Advanced Leadership Training for Professionals project.

MADE BY: Lora Taylor

SECOND: Eric Shahid

The motion **passed** unanimously. (May 2023 Meeting Materials, Tab 3)

6. **Grants Activities Reports**

Finance and Grants Director Valldejuli discussed the Grants Monitoring Report noting that five new projects started during the quarter, two projects ended during the quarter, and 10 projects are in the final year of funding. Eight projects will be considered for continuation funding at the August meeting.

Valldejuli reviewed the Risk Assessment report which groups the grantees by risk level and lists the risk factors to determine each grantee's level. There are currently no projects considered to be in the high-risk category.

Valldejuli reviewed the TCDD State Plan and Current Grantees Summary documents.

7. **Peer Review Panel Applicants**

TCDD Community Engagement Director Genessee Klemm provided a summary of two additional applicants to be placed on the independent peer review panel list.

MOTION: To approve two individuals to the pool of potential Review Panel Members.

MADE BY: Kim Torres

SECOND: Eric Shahid

The motion **passed** unanimously. (May 2023 Meeting Materials, Tab 5)

8. **Chair's Report**

Chair Durham reported the expected absences of Scott McAvoy and Meridith Silcox. She also noted that Andy Crim would be absent on Thursday but would participate virtually in Friday's meeting.

Durham also noted that she has been in communication with the Alabama Protection and Advocacy agency to provide guidance on that state's Partners in Policymaking program.

9. **Executive Director's Report**

Executive Director Stalvey reported stipends were awarded during the quarter:

- Austin Travis County Integral Care: Events Stipend for up to \$7,500 for the “23rd Annual Central Texas African American Family Support Conference” February 7-8, 2023, in Austin.
- Children’s Disabilities Information Coalition: Events Stipend for up to \$7,490 for the “34th Annual Children’s Disabilities Symposium” April 1, 2023, in El Paso.
- Children’s Disabilities Information Coalition: Speakers Stipend for up to \$7,500 for the “34th Annual Children’s Disabilities Symposium” April 1, 2023, in El Paso.
- Chrysalis Spectrum Foundation: Events Stipend for up to \$7,500 for the “10th Annual Family Fun Day for Autism Awareness” April 8, 2023, in Longview.

Stalvey provided staff updates to note that staff are finalizing the selection of the TCDD Data Integration Specialist with the expectation of having that position filled prior to the next Council meeting. She also noted that the vacant Council Business Coordinator position is expected to be posted for applications within the next few weeks.

Stalvey reported on upcoming events sponsored by the national organizations. The Information and Technical Assistance Center for Councils (iTACC) will host the Technical Assistance (TA) Institute consisting of virtual sessions over two weeks in May that are available for Council staff and members. The National Association for Councils on Developmental Disabilities (NACDD) will host the annual conference *Beyond the Conversation: It's About Action*, July 26-28, 2023, in Orlando. TCDD Public Policy and Community Engagement staff will present on activities and engagement during the 88th Texas Legislature and Texas Advocates staff will present on the Next Chapter Book Clubs project at this conference.

Stalvey also reported that TCDD, in partnership with Texas Advocates, has been selected to participate in the Center for Youth Voices, Youth Choices for Alternatives to Guardianship Community of Practice project. This project will train youth ambassadors, ages 14-22, to educate and inform others about alternatives to guardianship.

Stalvey noted that there have been changes to the timelines for Partners in Policymaking with applications paused until January of 2024 with the next class scheduled to begin in September 2024. She reiterated that the program has not been cancelled but this change in timelines will be used to broaden recruitment and focus on integrating the program with other leadership and advocacy training initiatives.

10. **Conflict of Interest Disclosure**

Committee members reviewed updated conflict of interest disclosure information for Council members and staff. No concerns were noted.

11. **Other Updates**

The next scheduled Executive Committee meeting will be held in conjunction with the Council meetings scheduled for August 2-4, 2023.

Adjourn

Chair Durham adjourned the Executive Committee at 3:59 p.m.

Beth Stalvey, Secretary to the Council Date